CIRRICULUM VITAE

Ashlee Minto, MSN, RN

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GRADUATE EDUCATION

2012 – 2014 Master of Science in Nursing, Family Nurse Practitioner. Franciscan University 1235 University Blvd, Steubenville, Ohio 43952.

UNDERGRADUATE EDUCATION

2010 – 2012 Bachelor of Science in Nursing. Graduated Magna Cum Laude.

Ohio University 1 Park Place Drive, Athens, Ohio 45701. (RN – BSN program)

2002 – 2004 Diploma in Nursing. Trinity School of Nursing 308 Summit Avenue, Steubenville, Ohio 43952. (Registered Nurse program)

1998 – 2001 Associates in Business Management. Jefferson Community College 4000 Sunset Blvd, Steubenville, Ohio 43952.

PROFESSIONAL

September 2021 - present Franciscan University, faculty, Clinical Education Coordinator. Skills: Facilitate contracts for clinical sites, maintain clinical compliance, coordinate students in all areas of clinical, orient students to clinical sites, recruit Adjunct Clinical Instructors.

January 2018 – present Franciscan University, Adjunct Clinical Instructor. Resumed employment January 2018. Skills: Clinical instructor for Fundamentals, Med – Surg, and Advanced Med – Surg and assisting in simulation for multiple classes. Coordinating clinical experiences and instructors for Fundamentals, Med – Surg, and Advanced Med – Surg, assisting in recruitment and retention of clinical instructors (August 2019 – present).

August 2013 – 2014 Franciscan University, Adjunct Clinical Instructor. Hired in

August of 2013. Skills: Educating senior level nursing students on a local cardiovascular intensive care unit, grading care plans, and reviewing advanced assessment skills.

August 2012 – December 2014 Trinity Medical Center West, Same Day Services. Hired as staff RN in September 2012. Skills: Admitting and preparing patients for surgeries and invasive radiologic procedures. Patient education regarding medications, procedures, discharge instructions, and compliance with follow-up care. Administering blood products, routine antibiotics, and maintenance medications for chronic illnesses. Obtaining venous lab draws. Weekly maintenance of invasive vascular access devices.

May 2010 – August 2012 Work Place Consultants (contracted through FirstEnergy). Hired as an occupational nurse in April 2010. Skills: Provide treatment for minor injuries in occupational clinic; Educate plant safety and occupational hazards; Implement routine and emergent drug screening; Schedule office visits; Assesses incidents and injuries for case management; Works one on one with staff physician to assess, document, and treat plant workers; Maintains office, order supplies, medications, and restock as needed; Maintains charts and patient confidentiality.

January 2005 – August 2012 Trinity Medical Center West, Intensive Care and Cardio-Vascular Care Units. Hired as ICU/CVU staff RN in January 2005. Skills: Charge Nurse; Orienting and training new hires and senior level nursing students; Rapid Response Team member; Code Team member; CVVHDF Management; IABP Management; Assisting with bedside procedures; IV Sedation and Vasopressor Titration; Ventilator Care Management; RotoProne Therapy Management. Interdisciplinary committees served include electronic documentation, venous thrombosis teaching, and super-user for PYXIS system.

July 1999 – January 2005 Trinity Medical Center West, certified nursing assistant and ward clerk for medical/surgical department and Cardio-Vascular Intensive Care Unit at TMCW. Skills: Hygiene, ambulation, vital signs, end-of-life care, order entry of physician orders, documentation via Meditech, and scheduling assistance.

July 1997 – July 1999 State Tested Nursing Assistant at Gable’s Care Center.

Skills: Hygiene, ambulation, vital signs, end-of-life care, and scheduling

of nursing assistants.

FAMILY PRACTICE EXPERIENCE

45 hours Internal Medicine Dr. Mark Kissinger D.O.

180 hours Internal Medicine Dr. Derek Powell M.D.

80 hours Internal Medicine Dr. Michael Giannamore M.D.

PEDIATRIC PRACTICE EXPERIENCE

125 hours Pediatric Medicine Dr. Amjad AlKaed M.D.

OB/GYN PRACTICE EXPERIENCE

30 hours OB/GYN Medicine Dr. Patrick Macedonia M.D.

45 hours OB/GYN Medicine Dr. Robert Edwards M.D.

CERTIFICATIONS

2005 – present Ohio Registered Nurse License 315957

2005 – 2013 Advanced Cardiac Life Support

2005 – 2009 Pediatric Advanced Life Support

1997 – present Basic Life Support

PROFESSIONAL ASSOCIATIONS

2012 – 2014 American Association of Critical-Care Nurses

2010 – 2011 Ohio Nurses Association

2010 – 2011 American Nurses Association

CONTINUING EDUCATION

Hyperlipidemias and Atherosclerotic Cardiovascular Disease (September 2021)

The Ohio Nurse Practice Act (September 2021)

Pathophysiology: The Renal System (September 2021)

Pathophysiology: The Central Nervous System (October 2019)

Gastroesophageal Reflux Disease in Adults (October 2019)

The Ohio Nurse Practice Act (October 2019)

Low Back Pain (July 2017)

Irritable Bowel Syndrome (July 2017)

The Ohio Nurse Practice Act (July 2017)

Chronic Pain Syndroms: Current Concepts and Treatment Strategies (July 2015)

Ischemic Stroke (July 2015)

The Ohio Nurse Practice Act (July 2015)

STABLE (April 2014)

ETOH Screening and Brief Intervention for Youth: A Practitioner’s Guide (October 2013) Medscape online course

Nurse Practice Act (August 2013) Net CE online course

FEMA 700 Course (April 2013) Online CE Course

FEMA 106.12 Workplace Violence (April 2012) Online CE Course

National Teaching Institute and Critical Care Expo’s American Association of Critical Care Nurses (May 2012), a seven-day conference with continuing education in ventilator care, Roto-Prone therapy, vital signs, assessment, benefits of early mobility, new medication therapies and protocols, tele-ICU, ICU psychosis, restraints, ARDS, and suicide protocols.

Men’s Health Issues (April 2011) CME Resource

The Ohio Nurse Practice Act (April 2011) CME Resource

Asthma: Diagnosis and Management (April 2011) CME Resource

205 Preventing Medication Errors: Use of Drug Suffix (April 2010) Trinity Health System

Herbal Medications: An Evidence-Based Review (May 2009) CME Resource

Nosocomial Infections (May 2009) CME Resource

The Ohio Nurse Practice Act (June 2009) CME Resource

2005 – 2012 Annual competencies on IABP, hemofiltration, ventilator care, and hemodynamics